

ROSS VALLEY SCHOOL DISTRICT  
SUPPLEMENTAL PAYROLL CALENDAR  
2023-2024

**The supplemental payroll is a full month time period, and will be for timesheet work performed during the period beginning the 1st of the month and ending on the last day of the month.**

The following chart notes deadlines for timesheet submittal and the warrant availability for the 2023-2024 school year.

	<b>Deadline for Timesheet Submittal</b>	<b>Warrant Availability</b>
<b>Month</b>	<b>Due Date to Payroll Department (12 pm each due date)</b>	<b>Date warrant is available to person submitting a timesheet</b>
August	09/01/23, Friday	09/08/23, Friday
September	10/02/23, Monday	10/10/23, Tuesday
October	11/01/23, Wednesday	11/09/23, Thursday
November	12/01/23, Friday	12/08/23, Friday
December	01/02/24, Tuesday	01/10/24, Wednesday
January	02/01/24, Thursday	02/09/24, Friday
February	03/01/24, Friday	03/08/24, Friday
March	04/02/24, Tuesday	04/10/24, Wednesday
April	05/02/24, Thursday	05/10/24, Friday
May	06/03/24, Monday	06/10/24, Monday
June	**	**

\* ALL CHECKS WILL BE MAILED

\*\* *July pay date to be determined by the County Office of Education*

Please contact Lindsay Crawford at 451-4071 if you have any questions.